



April 1, 2024



### Get Ready to "Rock the Quad" on Friday, May 17th! -- 2024 Staff Fest T-shirts on Sale Now --

A time-honored tradition at Emory University, Staff Fest is an annual celebration of our dedicated and hardworking staff. The theme for Staff Fest 2024 is "Rock the Quad" and we are excited to bring live music to Staff Fest this year with Atlanta's own **Band X**, playing all the hits from the 70's, 80's, 90's and current faves (not just rock, but pop, disco, and more!)

- The online t-shirt shop will be open through **April 10**.
- Pay with a credit or debit card (shirts are **\$10** each).
- You can either have your shirt(s) shipped to Emory for free pickup on campus between May 7-17 or have shipped directly to your home for \$8.50 (shirts will be shipped the first week of May).
- Use your **Emory email address** when ordering.
- After submitting your credit card info, click "Continue" and then "Place Order" to complete your order. Your order has not been placed until you see a confirmation page appear on the website.
- **Save your confirmation.** After you place your order, you will also receive an email confirmation. Be sure to save this as you will need it as proof to pick up your order.

[Go to the T-shirt Shop](#)



### Healthy Emory's "Move More" is Back!

Have fun, compete with your co-workers, and log your physical activity (either with a tracking device or manually). Participate as an individual, create a team, or join an existing team and you'll have the opportunity to earn your \$75 medical plan well-being incentive if you are enrolled in an Emory medical plan. If you're not enrolled in an Emory medical plan, you'll be entered into a raffle to win one of the following: Swedish/Therapeutic massage (30 minutes), personal training session (30 minutes), \$25 gift card, one-month membership to a participating Emory fitness facility. Join Move More starting on April 3 and the campaign starts April 15.

#### Learn more about Move More:

- [Visit the webpage](#)
- [Attend an Information Session on April 16, 1:00 pm](#)



### Cafecito Series: I am Enough

Join the **Emory Latinx Employee Resource Network (eLERN)** in collaboration with the **Emory Black Employee Network (EBEN)** for "I am Enough," a critical conversation about sense of identity and belonging. This conversation will aim to bridge the gaps that so many people of color face and help build a stronger sense of community. Location: Rollins School of Public Health, Claudia Nance Rollins Building, Room 4001, 1518 Clifton Road NE, Atlanta, GA 30322

- [View flyer](#)
- [Register here](#)
- Contact: [elern@emory.edu](mailto:elern@emory.edu)

**Emory's Employee Resource Groups (ERGs)** have robust programming throughout the year. Learn more about the ERGs and find out what events are coming up by visiting the [ERG webpage](#).



### Learning & Organizational Development Accepting Applications for Upcoming Programs

HR's Learning & Organizational Development department announces applications for the 2024 summer cohorts for the following programs are now available:

- [Essentials of Leadership at Emory Program](#)
- [Aspiring Leaders at Emory Program](#)

Application deadline is **Monday, April 22, 2024, 5:00 pm**.



### There's still time to submit your 2023 FSA Claims

If you participate in a Flexible Spending Account (FSA), you may still have money left in your 2023 Inspira Financial FSA (formerly PayFlex). You have until **May 15, 2024** to submit eligible FSA expenses that you paid out-of-pocket for. Expenses must have occurred between **January 1, 2023 and March 15, 2024**. View list of eligible expenses at <https://inspirafinancial.com>. If you do not submit your eligible claims by **May 15, 2024**, your unused FSA balance will be forfeited.

#### Steps to Submit Claims Online:

- Log in to <https://inspirafinancial.com>
- Click on *File a Claim*
- Select the *Expense Type*
- Enter the *Amount and Date of Expense*
- Click *Continue*
- Select *Where to Send Funds* (either to a linked bank account or by check)
- Choose how you want to provide documentation by upload, fax, or mail
- Click *Confirm and Submit*, check the signature box; then *Submit*

If you have questions, contact Inspira Financial at 1-888-678-8242.



### Thank You to all who participated in the Staff Engagement and Future of Work Survey

The survey closed on March 22 and we received a 41% response rate. We are now in the process of compiling the results and plan to share key findings in the near future. All staff members who completed the survey were entered into a prize drawing for some Emory swag from the Emory Barnes and Noble Bookstore – a total of 40 winners were randomly drawn on March 29 - all winners will be notified. Thank you again for your participation – your voice matters!



### Diversity Courses

The Diversity and Inclusion Education and Outreach (DIEO) team is offering nine different Diversity and Inclusion courses from April through June, 2024:

1. **Intro to Diversity, Equity, and Inclusion**, Thursday, April 18, 2024, 10:00 – 11:30 am
2. **Addressing Microaggressions**, Thursday, April 25, 2024, 2:00 – 3:30 pm
3. **Intro to Diversity, Equity, and Inclusion**, Wednesday, May 8, 2024, 2:00 – 3:30 pm
4. **Practicing Allyship Series: Introduction to Transgender Communities**, Tuesday, May 14, 10:00 am – 12 pm
5. **Practicing Allyship Series: Navigating a Multigenerational Workplace**, Wednesday, May 22, 2:00 - 3:30 pm
6. **Intro to Diversity, Equity, and Inclusion**, Wednesday, June 12, 2024, 10:00 – 11:30 am
7. **Addressing Microaggressions**, Tuesday, June 18, 2024, 10:00 – 11:30 am
8. **Practicing Allyship Series: Introduction to Neurodiversity**, Tuesday, June 25, 2024, 2:00 - 3:30 pm
9. **Cultural Appropriation & Appreciation**, Thursday, June 27, 2024, 2:00 - 3:30 pm

To register, log into [Brainier](#) and search for the course title. You can also learn more about each course by visiting the [online calendar](#).



### April is Financial Literacy Month - Fidelity offers resources to help you reach your financial goals

Strong money skills can go a long way toward helping you reach your goals. Throughout April, Fidelity breaks down some ways to help you make progress on what matters most. Find tools, workshops, and videos covering popular money topics, including the "How You Money" video series.

- [Log into your Fidelity account to use these tools today!](#)

This resource is open to all Emory employees whether they utilize Fidelity for their personal funds. If you have any questions about engaging with these resources, contact [worklife@emory.edu](mailto:worklife@emory.edu).



### Monthly Virtual Parent Meet-Up

Are you a parent who would you like to connect with other Emory parents to examine ongoing issues facing parents today? The Monthly Virtual Parent Meet-Up is a time to discuss stressors, share ideas, and learn about resources. Meetings take place the first Wednesday of every month from 12:00 - 1:00 pm. Email [maryellen.eady@emory.edu](mailto:maryellen.eady@emory.edu) to receive calendar invitation.



### Early Voting at Emory University

Registered DeKalb County voters can cast an **early ballot** in the presidential preference primary election that begins on Monday, April 29, at 1599 Clifton Road. Early voting will be available through May 17, Monday-Friday, 7:00 am-7:00 pm.

Anyone in the Emory community (regardless of voter registration status) can also [sign up to volunteer](#) for a two-hour shift at the polling location. Volunteers will welcome voters to the building and point them to the beginning of the queue for the actual voting precinct space.



### Spring into Wellness with the Faculty Staff Assistance Program!

This month, many changes are occurring like more daylight and warmer weather. Make sure to update your wellness and resilience plan to help with adjustment to the new season. FSAP has many offerings to help you spring forward this month:

1. **Well-being Check-in.** Upon completion, you are eligible to be entered into a quarterly raffle to win prizes. Register by calling 404-727-WELL (9355).
2. **Anxiety Toolbox.** Self-guided program that offers proven tools to prevent and manage anxiety.
3. **Rethinking Drinking.** Tips and discussion around creating a healthy relationship with alcohol. April 16, 12:00-12:45.
4. **Breaking the Burnout Cycle Series for Leaders.** Discussion on how to manage and prevent burnout. April 2, 12:00-12:30 pm.
5. **Breaking the Burnout Cycle Series for Non-Leaders.** Discussion on how to manage and prevent burnout. April 23, 12:00-12:30 pm.
6. **The FSAP Refresh.** 15-minute virtual self-care experience. April 3, 4:40-4:45.
7. **Mindfulness Meditation Practice.** One-hour workshop dedicated to reviewing the benefits of mindfulness and providing a guided meditation session. April 24, 1:00 pm.



View more upcoming programs and events on the [HR Events Calendar](#).

## News from Around Campus

- **Flu Vaccines Needed for the Flu Vaccine Study:** The Emory School of Medicine is recruiting healthy volunteers who have not received a flu vaccination for the 2023-2024 flu season for a study. Participants can receive up to \$1850 for completing all scheduled study visits. If you're interested, contact Jennifer Truell at [jennifer.carter.truell@emory.edu](mailto:jennifer.carter.truell@emory.edu).
- The Emory Continuing Education **Business Intelligence for Data Science and Visualization Certificate** is a smart choice for professionals looking to enhance their data analytics and visualization skills. Coursework includes training on the use of products such as Advanced Excel, SQL, Microsoft Power BI, and Tableau to collect, extract, mine, analyze, visualize, and present business data. Applied training techniques are employed with students forming data analytics teams to solve business problems and identify solutions. Use the code EAGLE12 at checkout for a 10% discount, and Speedtype is accepted. Don't miss this opportunity to get high demand skills in Data Science! [Learn more.](#)
- The **Summer Institute in Statistics and Modeling in Infectious Diseases (SISMID)** will be in Atlanta, GA July 15 - July 31, 2024. SISMID is designed to introduce infectious disease researchers to modern methods of statistical analysis and mathematical modeling. Since its founding in 2009 by Dr. Betz Halloran of University of Washington, SISMID has trained thousands of researchers from academia, government, and industry in cutting edge analytic methods. SISMID's new home is at Emory University, and housed within the Rollins School of Public Health, in Atlanta, under the direction of Dr. Natalie Dean and Dr. Ben Lopman. Registration is open and Scholarship applications are being accepted. [Learn more and register.](#)
- The **Candler School of Theology's Master of Religion and Public Life** explores the dynamics of faith in the public sphere. Designed for professionals in law, healthcare, social work, education, public service and other fields, the MRPL lets you explore the interdisciplinary nature of religion and theology by taking courses at Candler and across the university. Eligible for courtesy scholarship. [Register here.](#)
- **Emory University Senate is soliciting applications for multiple standing committees:** The University Senate, comprised of faculty, staff and students from across all nine of Emory's schools, is an essential component of university governance. Applications are open until **Friday, April 12**, for several standing committees of the University Senate. Each committee addresses issues related to specific topics and reports back before the full University Senate. Membership on these committees is not limited to elected or appointed members of the Senate. Committee members serve one-year terms. [Visit the University Senate's website](#) to learn more about the work of standing committees and to find related contacts and information. Those interested in serving on a committee (or committees) should [upload a short statement of interest and a CV](#) by Friday, April 12.



EMORY

EMORY UNIVERSITY HUMAN RESOURCES

#### ADDITIONAL LINKS AND RESOURCES

- [Human Resources Website](#)
- [Faculty Staff Assistance Program](#)
- [Benefits and Worklife Department](#)
- [Healthy Emory](#)
- [Employee Discounts](#)
- [Blomeyer Health Fitness Center](#)
- [Emory Alliance Credit Union](#)
- [Emory News Center](#)

**SUBMIT A STORY TO NEWS YOU CAN USE**

[Learn more about NYCU & view previous issues](#)